**Site-Level Planning Action 2 Worksheet: Collect and Review Relevant Information**

Worksheet Last Updated By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Worksheet Last Updated On: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relevant Policy and Planning Information

Use the table below to identify sources of information and documentation required for Site-Level Planning. Note the primary points of contact and verify that the documentation is the most recent. Add relevant information and documentation sources to the checklist, as needed. These are examples of the types of information needed for resilience planning and other documents it may be necessary to include.

| **Site-Level Planning Documentation** | | | | |
| --- | --- | --- | --- | --- |
| **Data** | **How the Information is Relevant to Resilience Planning** | **Available? Y/N** | **Point of Contact to Obtain Information** | **Description** (e.g., document title, year updated, key contents) |
| **Organizational Policies and Plans** | | | | |
| Resilience Policies/Plans |  |  |  |  |
| Cybersecurity Policies/Plans |  |  |  |  |
| Environmental or Sustainability Policies/Plans |  |  |  |  |
|  |  |  |  |  |
| **Site-Wide Plans and Facility Locations** | | | | |
| Master Plans |  |  |  |  |
| Decommissioning Plans |  |  |  |  |
| Real Property Lists |  |  |  |  |
| Site Maps (e.g., GIS files) |  |  |  |  |
| ISO 50001 Energy Management System Assessments |  |  |  |  |
| Resilience Assessments |  |  |  |  |
| Training/O&M Guides |  |  |  |  |
| Environmental Assessments |  |  |  |  |
|  |  |  |  |  |
| **Site Emergency Management Plans** | | | | |
| Emergency or All-Hazards Plans |  |  |  |  |
| Continuity of Operations Plans |  |  |  |  |
| Mutual Aid Agreements |  |  |  |  |
| Service Restoration Plans |  |  |  |  |
|  |  |  |  |  |
| **Community Plans** | | | | |
| Regional Hazard Assessments |  |  |  |  |
| Community Resilience Plans |  |  |  |  |
| Community or Regional Master Plans |  |  |  |  |
| Utility Emergency Response Plans |  |  |  |  |
|  |  |  |  |  |
| **Critical Missions and Critical Functions** | | | | |
| Critical Mission and Critical Function Documentation (if documented in organization policies or directives) |  |  |  |  |
|  |  |  |  |  |